

EXBOURNE NEIGHBOURHOOD PLAN
Minutes of monthly meeting held in the Village Hall on 29th October 2015

Present:

Adam Hedley	(AH)	Michael Brady	(MB)	Dorothy Gennard	(DG)
Shaughna Robertson	(SR)	Sally Kenealy	(SK)	Gaye Langham	(GL)
Sally Hordern	(SH)	Peter Harket	(PH)		

Apologies: Nicholas Kenealy, Nigel Hoyle

Action

1	<p><u>Vision / Key Issues and themes / Questionnaire.</u></p> <p><u>Questionnaire.</u></p> <p>AH confirmed over 90 questionnaires have been returned. Agreed to continue with the collection box in the village shop.</p> <p><u>Results analysis.</u></p> <p>AH has produced a spreadsheet to collate the results. Sets of 10 No. questionnaires were given to group members for inputting to the spreadsheet. This is to be carried out during the next fortnight and emailed to AH by end of Friday 13th November.</p> <p>The allocated batches of 10 questionnaires were distributed thus:- B1-10 to PH; C1-10 to GL; D1-10 to SK; E1-10 to NK; F1-10 to SH; G1-10 to MB; H1-10 to DG; I1-10 to NH</p> <p>Trial questionnaires would not be counted.</p> <p>Members of the group to give a brief overview of their batch of questionnaires at next meeting</p>	ALL action by 13th Nov
2	<p><u>Building the evidence base.</u></p> <p>Natural Environment - GL and DG had met to discuss ideas and had contacted Devon Wildlife Trust and are looking to carry out a local wildlife survey.</p> <p>GL/DG to send list of info required from WDBC to AH who would contact Rebecca Black.</p> <p>Transport – discussed if a traffic survey would be required. SK to find out how this can be done and report back so it can be planned.</p> <p>Demographics - Claire Kelly was assisting SH in this.</p> <p>Historic environment - MB is working on Conservation Area matters. GL is researching other historical matters including growth of village etc.</p> <p>Housing – MB discussed the various different affordable housing options. Whether a housing needs survey is required will partly depend on questionnaire results.</p>	
3	<p><u>Publicity.</u></p> <p>SH and AH had produced copy for the November Parish Pump.</p> <p>After results of questionnaires have been received the key issues can be communicated in the December/January issue of the Parish Pump.</p> <p>AH explained that we should aim for public workshops in May or June 2016.</p>	

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4	<u>Finance.</u> SK and AH to look at monies required in next financial year.	SK/AH
5	<u>Any other business.</u> AH reminded the group of a meeting set up with Stuart Todd, Planning Consultant next Monday at 4:30pm in the Village Hall.	ALL
6	<u>Next meeting.</u> Thursday 26 th November, 7:30pm in the Village Hall	ALL

Note: 2015 11 11 – minutes re-issued. Item 2_changed Wildflower Trust to Wildlife Trust
PH