

EXBOURNE NEIGHBOURHOOD PLAN
Minutes of monthly meeting held in the Village Hall on 28th January 2016

3	<p>Our Plan Update</p> <p><u>Timetable and implications for the NP</u></p> <p>AH discussed the recent newsletter issued by West Devon Borough Council ('WDBC') in connection with "Our Plan" and, in particular, their update that the local plan was being revised and would be subject to further public consultation in July 2016. The Group discussed whether it was worth waiting for the revised draft of "Our Plan" before further consulting the community on the NP. It was agreed that, in order to maintain momentum, the Group would try to be in a position to hold further public consultation events in early summer but would monitor developments with respect to "Our Plan" and consider postponing or adapting the format of public consultation in the event necessary.</p> <p><u>Call for sites</u></p> <p>AH also highlighted that the newsletter mentioned WDBC had issued a fresh call for landowners who may have sites available for development to get in touch by 22 February. It was agreed that this meant it was unlikely to be necessary for the Group to carry out its own call for sites as part of the Exbourne NP process.</p>	
4	<p>Building the evidence base</p> <p>Transport - NK summarised the research he had undertaken in relation to the possibility of carrying out a traffic survey. AH also related a conversation he had held with Rebecca Black at WDBC in which she indicated that anecdotal evidence in the form of the questionnaire responses and pictures, for example, should be sufficient support to make policies on the issue of traffic and parking in the NP. Following some discussion, it was agreed that, on this basis, there would be little additional benefit in carrying out either an official or informal traffic survey for the purposes of the NP.</p> <p>Natural environment - DG explained she had obtained some bird sighting information from a parishioner.</p> <p>Demographics – CF kindly agreed to take on examining this area from SH. AH said he would brief CF on the work required.</p> <p>Infrastructure – MB was thanked for the various draft summaries of his findings so far on infrastructure.</p> <p>AH asked that everyone provide an initial draft summary of the research they had carried out in their responsible subject areas before the next meeting. This would not necessarily be complete but at least show a detailed outline of the intended scope of work.</p>	ALL
5	<p>Publicity.</p> <p><u>Website</u></p> <p>AH has produced a website with the purpose of keeping the community informed of details and progress of the NP which is now live and can be found at np.exbournewithjacobstowe.org.uk.</p> <p><u>March Parish Pump Article</u></p> <p>SH agreed to put together a draft article for the March Parish Pump. This would highlight the document summarising the questionnaire responses on the website.</p>	SH

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6	<p>Finance.</p> <p>It was agreed that AH and SK would work on a detailed budget and draft funding application to be presented at the next meeting.</p> <p>AH would contact the planning consultant Stuart Todd in order to get a quote for his advice. The general areas it was agreed he could assist include:</p> <ul style="list-style-type: none"> • Review of evidence base for content and adequacy • Advice and assistance with developing draft policies and proposals for community consultation and inclusion in the draft NP • Occasional attendance at Group meetings to provide advice and facilitate (when able to coincide with North Tawton visits) • Review of a draft Neighbourhood Plan prior to community consultation, and final review prior to submission to WDBC, to ensure it meets the “basic conditions” and will pass independent examination. 	AH/SK
7	<p>Any other business.</p> <p>None</p>	
8	<p>Next meeting</p> <p>Thursday 25th February 2016, 7:30pm in the Village Hall</p>	ALL